**Summary of Action Points LDPB 4 July 2013 updated**

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| **No.** | **Action** | **Owner** | **Update** |
| 1 | Members are requested to suggest visits to projects/programmes for Jon Rouse. | All members | Awaiting update from Jon’s office on LD visits. |
| 2 | Make changes to ToR and re-circulate to the Board | Frances Smethurst | Not circulated due to possible changes with Joint Improvement Programme |
| 3 | Members responsible for any of the membership lists in the Statement of Accountability (NHS England Winterbourne Steering Group, Joint Improvement Board, CQC Learning Disability Advisory Group, Learning Disability Professional Senate) should send updated lists to the Secretariat. | Ivan Ellul, Chris Bull, Alan Rosenbach, Alick Bush | COMPLETE - Updates received for all lists. |
| 4 | Include an item on the agenda at the next Board meeting for the NVFF and the National Forum to present their work and vision. | Secretariat | It has been agreed to do this at the February Board meeting. |
| 5 | Board members to send a photo to the Secretariat. | All members | Pictures to be taken at November Board meeting. |
| 6 | Add both Forums to the Statement of Accountability, information on Health and Wellbeing Boards and Healthwatch, and include the Learning Disability Professional Senate. | Frances Smethurst | Not circulated due to possible changes with Joint Improvement Programme. |
| 7 | Request someone from LDPB to sit on Children’s Partnership Board when relevant issues are discussed. | Anne Spence | Will be discussed in item 6. |
| 8 | Update MS(CS) about the former Winterbourne View patients and if their current setting is the right one for them. | Chris Bull, Alan Rosenbach, Ivan Ellul | This will be covered in item 4 - NHS England report |
| 9 | Involve Respond in results from deep dive for former Winterbourne View residents. | Chris Bull, Ivan Ellul | COMPLETE - Meeting on 1st Oct |
| 10 | Include housing on the agenda at the next Board meeting, and to write to DCLG. | Secretariat | COMPLETE - Meeting on housing 21st Oct including DCLG & DWP. See item 5. |
| 11 | Amend reports to reflect terminology should be “people whose behaviour is challenging / can challenge” and not “people with challenging behaviour”. | All members | Ongoing |
| 12 | All Board members to note easy read format for papers they are preparing for future meetings. DH to circulate guidance on easy read. | All Board members | Ongoing. DH circulated easy read guidance with papers. |
| 13 | Census questions to be circulated to the Board after the meeting for their comments. Responses were to be received by Wednesday 10th July. | Zawar Patel | COMPLETE |
| 14 | Circulate Eric Emerson’s work on inspection of services after Winterbourne View. | Alan Rosenbach | COMPLETE |
| 15 | CQC to work up a proposal on how they plan to make more use of experts by experience in the new registration process and will circulate to the Board. | Alan Rosenbach | Awaiting update |
| 16 | CQC to follow up with Mencap about training people with learning disabilities | Alan Rosenbach | Awaiting update |
| 17 | It was agreed that HEE should be an agenda item at a future Board meeting. | Secretariat | Postponed to February Board meeting (after new HEE mandate) |
| 18 | Add another rating to monitor outcomes which the Fora will be involved in developing with DH. | Frances Smethurst | This was discussed with the Fora on 30th Oct. Update included in item 4 – Workstrand summary paper. |
| 19 | Include advocacy as an item on the next Joint Improvement Programme Board meeting. | Chris Bull | Advocacy was an item on 7 Nov Board meeting that was cancelled. |
| 20 | Send SAF to Vicki as soon as possible. | Sam Cramond / Zawar Patel | COMPLETE – sent 9th July |
| 21 | MS(CS) to raise with NHS England writing to commissioners asking them to stop referring people inappropriately to A&T units and a reminder about the Census. | Sam Cramond | COMPLETE – letter sent 1st Oct |
| 22 | Submission to be sent to MS(CS) giving information on the Scottish learning disability policy and for a paper on how we look at wider strategic issues to be discussed at the next Learning Disability Programme Board meeting. | Frances Smethurst | COMPLETE – submission sent 15 August. Awaiting update from Minister’s office. |
| 23 | DWP to inform Board members about changes to the Access to Work scheme and how this supports disabled people when information is available. | Nicola Lomas | Disability Employment Strategy will be an item at the February Board meeting. |
| 24 | A representative from the LDPB should be involved in the DWP Stakeholder group | John Skinner / Nicola Lomas | Awaiting update. |
| 25 | Howard and Andrea to link up outside the meeting to discuss a pilot of a bespoke apprenticeship scheme for people with learning disabilities. | Howard Bines / Andrea Pope-Smith | Awaiting update. |
| 26 | It was agreed there should be an agenda item at the next Board meeting about the SEN reforms and how they complement the work of the Board, with a particular reference to integrated care pathways. | Secretariat | Complete – Gareth James & Helen Nix will present – see item 6. |
| 27 | Contribute comments to Autism Strategy review and draw attention to the survey available at this link:  <http://www.surveymonkey.com/s/AutismStrategyReview> before 9 August. | All members | Survey now closed. |